

LINKS TO IMPORTANT FORMS

Description	e-Form with Instruction Kit	e-Form
Intimation Of Director Identification Number By The Company To The Registrar DIN Services	Form DIR-3C [zip] (702 KB)	Form DIR-3C [zip] (359)KB)
Information To The Registrar By Company Regarding The Number Of Layers Of Subsidiaries.	Form CRL-1 [zip] (605 KB)	Form CRL-1 [zip] (115 KB)
Approval Services (Headquarters)		
Form Of Intimation Of Appointment Of Cost Auditor By The Company To Central Government.	Form CRA-2 [zip] (718 KB)	Form CRA-2 [zip] (221 KB)
Form For Filing Application Or Documents With Central Government	Form CG-1 [zip] (546 KB)	Form CG-1 [zip] (138 KB)
Approval Services (Regional Director)		
Application For Removal Of Auditor(s) From His/Their Office Before Expiry Of Term	Form ADT-2 [zip] (577 KB)	Form ADT-2 [zip] (160 KB)
Application To Regional Director For Conversion Of Section 8 Company Into Company Of Any Other Kind	Form INC-18 [zip] (622 KB)	Form INC-18 [zip] (196 KB)
Application To Regional Director For Approval To Shift The Registered Office From One State To Another State Or From Jurisdiction Of One Registrar To Another Registrar Within The Same State	Form INC-23 [zip] (703 KB)	Form INC-23 [zip] (203 KB)
Memorandum Of Appeal	Form ADJ [zip] (642 KB)	Form ADJ [zip] (173 KB)
Applications Made To Regional Director	Form RD-1 [zip] (556 KB)	Form RD-1 [zip] (146 KB)
Approval Services (Registrar Of Companies)		
Application By Company To ROC For Removing Its Name From Register Of Companies	Form STK-2 [zip] (635 KB)	Form STK-2 [zip] (208 KB)
One Person Company- Application For Conversion	Form INC-6 [zip] (831 KB)	Form INC-6 [zip] (340 KB)
Application For Approval Of Central Government For Change Of Name	Form INC-24 [zip] (754 KB)	Form INC-24 [zip] (156 KB)
Application To Registrar For Obtaining The Status Of Dormant Company	Form MSC-1 [zip] (803 KB)	Form MSC-1 [zip] (210 KB)
Application For Seeking Status Of Active Company	Form MSC-4 [zip] (604 KB)	Form MSC-4 [zip] (158 KB)
Applications Made To Registrar Of Companies	Form GNL-1 [zip] (866 KB)	Form GNL-1 [zip] (251 KB)
Application For Grant Of License Under Section 8	Form INC-12 [zip] (783 KB)	Form INC-12 [zip] (296 KB)
Application For Striking Off The Name Of Company Under The Fast Track Exit(FTE) Mode	Form FTE [zip] (446 KB)	Form FTE [zip] (161 KB)
Change Services		
One Person Company- Nominee Consent Form	Form INC-3 [zip] (765 KB)	Form INC-3 [zip] (180 KB)
One Person Company- Change In Member/Nominee	Form INC-4 [zip] (765 KB)	Form INC-4 [zip] (258 KB)
Notice Of Situation Or Change Of Situation Of Registered Office	Form INC-22 [zip] (792 KB)	Form INC-22 [zip] (253 KB)
Conversion Of Public Company Into Private Company Or Private Company Into Public Company	Form INC-27 [zip] (603 KB)	Form INC-27 [zip] (170 KB)
Notice To Registrar Of Any Alteration Of Share Capital	Form SH-7 [zip] (909 KB)	Form SH-7 [zip] (294 KB)
Particulars Of Appointment Of Directors And The Key Managerial Personnel And The Changes Among Them	Form DIR-12 [zip] (1094 KB)	Form DIR-12 [zip] (323 KB)
Return Of Alteration In The Documents Filed For Registration By Foreign Company	Form FC-2 [zip] (738 KB)	Form FC-2 [zip] (260 KB)
Annual Accounts Along With The List Of All Principal Places Of Business In India Established By Foreign Company	Form FC-3 [zip] (562 KB)	Form FC-3 [zip] (142 KB)
Charge Management		
Application For Registration Of Creation, Modification Of Charge (Other Than Those Related To Debentures)	Form CHG-1 [zip] (792 KB)	Form CHG-1 [zip] (267 KB)
Particulars For Satisfaction Of Charge Thereof	Form CHG-4 [zip] (604 KB)	Form CHG-4 [zip] (209 KB)
Notice Of Appointment Or Cessation Of Receiver Or Manager	Form CHG-6 [zip] (605 KB)	Form CHG-6 [zip] (192 KB)

Description	e-Form with Instruction Kit	e-Form
Application For Registration Of Creation Or Modification Of Charge For Debentures Or Rectification Of Particulars Filed In Respect Of Creation Or Modification Of Charge For Debentures	Form CHG-9 [zip] (257 KB)	Form CHG-9 [zip] (818 KB)
Details of persons/directors/charged/specified	Form GNL-3 [zip] (813 KB)	Form GNL-3 [zip] (303 KB)
DIN Forms		
Application For Allotment Of Director Identification Number Before Appointment In An Existing Company	Form DIR-3 [zip] (806 KB)	Form DIR-3 [zip] (226 KB)
Application For Surrender Of Director Identification Number	Form DIR-5 [zip] (618 KB)	Form DIR-5 [zip] (193 KB)
Intimation Of Change In Particulars Of Director To Be Given To The Central Government	Form DIR-6 [zip] (782 KB)	Form DIR-6 [zip] (265 KB)
A Report By A Company To ROC For Intimating The Disqualification Of The Director	Form DIR-9 [zip] (900 KB)	Form DIR-9 [zip] (119 KB)
Application For KYC Of Directors	Form DIR-3 KYC [zip] (806 KB)	Form DIR-3 KYC [zip] (226 KB)
Incorporation Services		
Simplified Proforma For Incorporating Company Electronically (Spice) - With Mandatory PAN & TAN Application Included.	SPICe [zip] (1.4 MB)	SPICe [zip] (671 KB)
E-Memorandum Of Association (Spice MoA)	SPICe MoA [zip] (1 MB)	SPICe MoA [zip] (481 KB)
E-Articles Of Association (Spice AoA)	SPICe AoA [zip] (740 KB)	SPICe AoA [zip] (401 KB)
One Person Company- Nominee Consent Form	Form INC-3 [zip] (765 KB)	Form INC-3 [zip] (180 KB)
Application By A Company For Registration Under Section366	Form URC-1 [zip] (600 KB)	Form URC-1 [zip] (170 KB)
Information To Be Filed By Foreign Company	Form FC-1 [zip] (899 KB)	Form FC-1 [zip] (382 KB)
Compliance Related Filing		
Form For Filing Cost Audit Report With The Central Government.	Form CRA-4 [zip] (741 KB)	Form CRA-4 [zip] (252 KB)
Return Of Deposits	Form DPT-3 [zip] (616 KB)	Form DPT-3 [zip] (179 KB)
Information To The Registrar By Company For Appointment Of Auditor	Form ADT-1 [zip] (639 KB)	Form ADT-1 [zip] (192 KB)
Notice Of Resignation By The Auditor	Form ADT-3 [zip] (506 KB)	Form ADT-3 [zip] (174 KB)
Statement Regarding Deposits Existing On The Commencement Of The Act	Form DPT-4 [zip] (642 KB)	Form DPT-4 [zip] (188 KB)
One Person Company- Intimation Of Exceeding Threshold	Form INC-5 [zip] (600 KB)	Form INC-5 [zip] (136 KB)
Return Of Allotment	Form PAS-3 [zip] (800 KB)	Form PAS-3 [zip] (311 KB)
Letter Of Offer	Form SH-8 [zip] (654 KB)	Form SH-8 [zip] (250 KB)
Declaration Of Solvency	Form SH-9 [zip] (577 KB)	Form SH-9 [zip] (150 KB)
Return In Respect Of Buy-Back Of Securities	Form SH-11 [zip] (689 KB)	Form SH-11 [zip] (210 KB)
Filing Of Resolutions And Agreements To The Registrar	Form MGT-14 [zip] (226 KB)	Form MGT-14 [zip] (800 KB)
Notice Of Resignation Of A Director To The Registrar	Form DIR-11 [zip] (595 KB)	Form DIR-11 [zip] (151 KB)
Form For Submission Of Documents With The Registrar.	Form GNL-2 [zip] (603 KB)	Form GNL-2 [zip] (174 KB)
Annual Return Of A Foreign Company	Form FC-4 [zip] (734 KB)	Form FC-4 [zip] (319 KB)
Return Of Dormant Companies	Form MSC-3 [zip] (734 KB)	Form MSC-3 [zip] (195 KB)
Persons Not Holding Beneficial Interest In Shares	Form MGT-6 [zip] (677 KB)	Form MGT-6 [zip] (264 KB)
Informational Services		
Notice Of Situation Or Change Of Situation Or Discontinuation Of Situation, Of Place Where Foreign Register Shall Be Kept	Form MGT-3 [zip] (600 KB)	Form MGT-3 [zip] (170 KB)
Form For Filing Report On Annual General Meeting	Form MGT-15 [zip] (539 KB)	Form MGT-15 [zip] (139 KB)
Notice Of Address At Which Books Of Account Are Maintained	Form AOC-5 [zip] (586 KB)	Form AOC-5 [zip] (152 KB)
Intimation To Registrar Of Revocation/Surrender Of License Issued Under Section 8	Form INC-20 [zip] (546 KB)	Form INC-20 [zip] (149 KB)
Notice Of Order Of The Court Or Any Other Competent Authority	Form INC-28 [zip] (702 KB)	Form INC-28 [zip] (219 KB)
Reply To Call For Information On CSR	Form CFI(CSR) [zip] (652KB)	Form CFI(CSR) (109KB)
Investor Services		
Investor Complaint Form	Form ICP [zip] (580 KB)	Form ICP [zip] (100 KB)
Serious Complaint Form	Form SCP [zip] (540 KB)	Form SCP [zip] (77 KB)

Description	e-Form with Instruction Kit	e-Form
Provisions Related To Managerial Personnel		
Form Of Application To The Central Government For Approval Of Appointment Or Reappointment And Remuneration Or Increase In Remuneration Or Waiver For Excess Or Over Payment To Managing Director Or Whole Time Director Or Manager And Commission Or Remuneration To Directors	Form MR-2 [zip] (902 KB)	Form MR-2 [zip] (365 KB)
Return Of Appointment Of MD/WTD/Manager	Form MR-1 [zip] (636 KB)	Form MR-1 [zip] (190 KB)
Annual Filing E-Forms		
Form For Filing XBRL Document In Respect Of Financial Statement And Other Documents With The Registrar	Form AOC-4(XBRL) [zip] (635 KB)	Form AOC-4(XBRL) [zip] (176 KB)
Form For Filing Annual Return By A Company.	Form MGT-7 [zip] (982 KB)	Form MGT-7 [zip] (531 KB)
Form For Filing Financial Statement And Other Documents With The Registrar	Form AOC-4 [zip] (1.3 MB)	Form AOC-4 [zip] (672 KB)
Form For Filing Consolidated Financial Statements And Other Documents With The Registrar	Form AOC-4(CFS) [zip] (1 MB)	Form AOC-4(CFS) [zip] (452 KB)
Refund Form		
Application For Requesting Refund Of Fees Paid.	Form Refund [zip] (600 KB)	Form Refund [zip] (142 KB)
1956 Act Cost Audit Forms		
Form Of Application To The Central Government For Appointment Of Cost Auditor.	Form 23C [zip] (355 KB)	Form 23C [zip] (144 KB)
Form For Filing XBRL Document In Respect Of Cost Audit Report And Other Documents With The Central Government	Form I-XBRL [zip] (98 KB)	Form I-XBRL [zip] (79 KB)
Information By Cost Auditor To Central Government	Form 23D [zip] (317 KB)	Form 23D [zip] (110 KB)
Attachments		
A Report By A Company To ROC For Intimating The Disqualification Of The Director	Form DIR-9 [zip] (119 KB)	
Form Of Application For Removal Of Disqualification Of Directors	Form DIR-10 [zip] (52 KB)	
Circular Or Circular In The Form Of Advertisement Inviting Deposits	Form DPT-1 [zip] (68 KB)	
Return Of Statutory Compliances	Form NDH-1 [zip] (66 KB)	
Application For Extension Of Time	Form NDH-2 [zip] (160 KB)	
Half Yearly Return	Form NDH-3 [zip] (65 KB)	
Information Memorandum	Form PAS-2 [zip] (432 KB)	
Private Placement Offer Letter	Form PAS-4	